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## How to Prepare Bibliographic Citations: Turabian Format

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**SOURCE:** Turabian, Kate L. *A Manual for Writers of Term Papers, Theses, and Dissertations*. 8th ed., rev. Chicago: University of Chicago Press, 2013.

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(Note: Turabian is based on the *Chicago Manual of Style*.)

### Turabian Formats: Notes-Bibliography Style

#### Parenthetical Citations-Reference List Style

#### I. Notes—Bibliography Style

The notes-bibliography style, or bibliography style, is widely used in literature, history and the arts.

##### Preparing the Bibliography

The bibliography, labeled **Bibliography** or **Sources Consulted** is a list of sources used in writing the research paper. It appears at the end of the paper and is usually arranged alphabetically by author's last name. The first line of each entry is flush with the left margin. All subsequent lines are indented; the bibliography is single-spaced **within** sources and double-spaced **between** sources. Sources without authors are arranged alphabetically by title within the same list. For successive works by the same author, use the author's name in the first entry; thereafter, replace the author's name with a long (3-em) dash (—) followed by a period. Use tabs for consistent alignment. Use italics for titles of books and periodicals; enclose titles of periodical articles in quotations. Capitalize all words of titles except articles, prepositions and conjunctions. Use the font **Times New Roman** or **Palatino**.

##### Documenting Sources Using Footnotes or Endnotes

Cite the authority for statements within the text of the research paper by documenting sources. Use footnotes that appear at the bottom of the page or endnotes that appear in a numerical list at the end of the research paper. Footnotes/endnotes are single-spaced **within** notes, double-spaced **between** notes, and indented.

#### II. Parenthetical Citations—Reference List Style

The parenthetical citations-reference list style, or reference list style, is a citation style used in most social sciences and in the natural and physical sciences. It is also known as *author-date-style*, because the author's name and the date of publication are the critical elements for identifying sources.

##### Documenting Sources Using Parenthetical Citations

Cite the authority for statements within the text of the research paper by documenting sources. Put the author's name, date of publication, and relevant page numbers enclosed in parenthesis next to your reference to that source. Place the parenthetical reference in the text just before a mark of punctuation.

##### Preparing the Reference List

The Reference List, labeled **References**, is a list of sources used in writing the research paper. The facts of publication are arranged just like those for the bibliography as described above with the following exceptions: the year of publication immediately follows the name of the author; only the first word of book titles/subtitles and periodical articles are capitalized (proper nouns, adjectives continue to be capitalized); titles of periodical articles have no quotation marks.

### III. Examples

Below are some common examples of materials cited in both styles.

Each example is given in:

1. **Notes-bibliography style** (a **note [N]**, followed by a **bibliographic entry [B]**)
2. **Reference list style** (a **parenthetical citation [P]**, followed by a **reference list entry [R]**).

Online sources that are analogous to print sources (such as articles published in online journals, magazines, or newspapers) should be cited similarly to their print counterparts but with the addition of a URL and an access date. For online or other electronic sources that do not have a direct print counterpart (such as an institutional Web site or a Weblog), give as much information as you can in addition to the URL and access date. Online sources that are analogous to print sources (such as articles published in online journals, magazines, or newspapers) should be cited similarly to their print counterparts but with the addition of a URL and an access date. For online or other electronic sources that do not have a direct print counterpart (such as an institutional Web site or a Weblog), give as much information as you can in addition to the URL and access date.

For a more detailed description of the styles and numerous specific examples, see chapters 16 and 17 of Turabian's *A Manual for Writers of Term Papers, Theses, and Dissertations* for **notes—bibliography style** and chapters 18 and 19 for **reference list style**.

### Book

#### Single Author

- N:** 1. Wendy Doniger, *Splitting the Difference* (Chicago: University of Chicago Press, 1999), 65.
- B:** Doniger, Wendy. *Splitting the Difference*. Chicago: University of Chicago Press, 1999.
- P:** (Doniger 1999, 65)
- R:** Doniger, Wendy. 1999. *Splitting the difference*. Chicago: University of Chicago Press.

#### Two Authors

- N:** 6. Guy Cowlshaw and Robin Dunbar, *Primate Conservation Biology* (Chicago: University of Chicago Press, 2000), 104–7.
- B:** Cowlshaw, Guy, and Robin Dunbar. *Primate Conservation Biology*. Chicago: University of Chicago Press, 2000.
- P:** (Cowlshaw and Dunbar 2000, 104–7)
- R:** Cowlshaw, Guy, and Robin Dunbar. 2000. *Primate conservation biology*. Chicago: University of Chicago Press.

#### Four or More Authors

- N:** 13. Edward O. Laumann et al., *The Social Organization of Sexuality: Sexual Practices in the United States* (Chicago: University of Chicago Press, 1994), 262.
- B:** Laumann, Edward O., John H. Gagnon, Robert T. Michael, and Stuart Michaels. *The Social Organization of Sexuality: Sexual Practices in the United States*. Chicago: University of Chicago Press, 1994.
- P:** (Laumann et al. 1994, 262)
- R:** Laumann, Edward O., John H. Gagnon, Robert T. Michael, and Stuart Michaels. 1994. *The social organization of sexuality: Sexual practices in the United States*. Chicago: University of Chicago Press.

#### Editor, Translator, or Compiler Instead of Author

- N:** Richmond Lattimore, trans., *The Iliad of Homer* (Chicago: University of Chicago Press, 1951), 91–92.
- B:** Lattimore, Richmond, trans. *The Iliad of Homer*. Chicago: University of Chicago Press, 1951.
- P:** (Lattimore 1951, 91–92)

**R:** Lattimore, Richmond, trans. 1951. *The Iliad of Homer*. Chicago: University of Chicago Press.

**Editor, Translator, or Compiler in Addition to Author**

**N:** 16. Yves Bonnefoy, *New and Selected Poems*, ed. John Naughton and Anthony Rudolf (Chicago: University of Chicago Press, 1995), 22.

**B:** Bonnefoy, Yves. *New and Selected Poems*. Edited by John Naughton and Anthony Rudolf. Chicago: University of Chicago Press, 1995.

**P:** (Bonnefoy 1995, 22)

**R:** Bonnefoy, Yves. 1995. *New and selected poems*. Ed. John Naughton and Anthony Rudolf. Chicago: University of Chicago Press.

**Chapter or Other Part of a Book**

**N:** 5. Andrew Wiese, “‘The House I Live In’: Race, Class, and African American Suburban Dreams in the Postwar United States,” in *The New Suburban History*, ed. Kevin M. Kruse and Thomas J. Sugrue (Chicago: University of Chicago Press, 2006), 101–2.

**B:** Wiese, Andrew. “‘The House I Live In’: Race, Class, and African American Suburban Dreams in the Postwar United States.” In *The New Suburban History*, edited by Kevin M. Kruse and Thomas J. Sugrue, 99–119. Chicago: University of Chicago Press, 2006.

**P:** (Wiese 2006, 101–2)

**R:** Wiese, Andrew. 2006. “The house I live in”: Race, class, and African American suburban dreams in the postwar United States. In *The new suburban history*, ed. Kevin M. Kruse and Thomas J. Sugrue, 99–119. Chicago: University of Chicago Press.

**Chapter of an Edited Volume Originally Published Elsewhere (as in Primary Sources)**

**N:** 8. Quintus Tullius Cicero. “Handbook on Canvassing for the Consulship,” in *Rome: Late Republic and Principate*, ed. Walter Emil Kaegi Jr. and Peter White, vol. 2 of *University of Chicago Readings in Western Civilization*, ed. John Boyer and Julius Kirshner (Chicago: University of Chicago Press, 1986), 35.

**B:** Cicero, Quintus Tullius. “Handbook on Canvassing for the Consulship.” In *Rome: Late Republic and Principate*, edited by Walter Emil Kaegi Jr. and Peter White. Vol. 2 of *University of Chicago Readings in Western Civilization*, edited by John Boyer and Julius Kirshner, 33–46. Chicago: University of Chicago Press, 1986. Originally published in Evelyn S. Shuckburgh, trans., *The Letters of Cicero*, vol. 1 (London: George Bell & Sons, 1908).

**P:** (Cicero 1986, 35)

**R:** Cicero, Quintus Tullius. 1986. Handbook on canvassing for the consulship. In *Rome: Late republic and principate*, edited by Walter Emil Kaegi Jr. and Peter White. Vol. 2 of *University of Chicago readings in western civilization*, ed. John Boyer and Julius Kirshner, 33–46. Chicago: University of Chicago Press. Originally published in Evelyn S. Shuckburgh, trans., *The letters of Cicero*, vol. 1 (London: George Bell & Sons, 1908).

**Preface, Foreword, Introduction, or Similar Part of a Book**

**N:** 17. James Rieger, introduction to *Frankenstein; or, The Modern Prometheus*, by Mary Wollstonecraft Shelley (Chicago: University of Chicago Press, 1982), xx–xxi.

**B:** Rieger, James. Introduction to *Frankenstein; or, The Modern Prometheus*, by Mary Wollstonecraft Shelley, xi–xxxvii. Chicago: University of Chicago Press, 1982.

**P:** (Rieger 1982, xx–xxi)

**R:** Rieger, James. 1982. Introduction to *Frankenstein; or, The modern Prometheus*, by Mary Wollstonecraft Shelley, xi–xxxvii. Chicago: University of Chicago Press.

## Book Published Electronically

- N:** 2. Philip B. Kurland and Ralph Lerner, eds., *The Founders' Constitution* (Chicago: University of Chicago Press, 1987), <http://press-pubs.uchicago.edu/founders/> (accessed June 27, 2006).
- B:** Kurland, Philip B., and Ralph Lerner, eds. *The Founders' Constitution*. Chicago: University of Chicago Press, 1987. <http://press-pubs.uchicago.edu/founders/>. Also available in print form and as a CD-ROM.
- P:** (Kurland and Lerner 1987)
- R:** Kurland, Philip B., and Ralph Lerner, eds. 1987. *The founders' Constitution*. Chicago: University of Chicago Press. <http://press-pubs.uchicago.edu/founders/>.

## Journal Article

### Article in a Print Journal

- N:** 8. John Maynard Smith, "The Origin of Altruism," *Nature* 393 (1998): 639.
- B:** Smith, John Maynard. "The Origin of Altruism." *Nature* 393 (1998): 639–40.
- P:** (Smith 1998, 639)
- R:** Smith, John Maynard. 1998. The origin of altruism. *Nature* 393: 639–40.

### Article in an Online Journal

- N:** 33. Mark A. Hlatky et al., "Quality-of-Life and Depressive Symptoms in Postmenopausal Women after Receiving Hormone Therapy: Results from the Heart and Estrogen/Progestin Replacement Study (HERS) Trial," *Journal of the American Medical Association* 287, no. 5 (2002), <http://jama.ama-assn.org/issues/v287n5/rfull/joc10108.html#aainfo> (accessed January 7, 2004).
- B:** Hlatky, Mark A., Derek Boothroyd, Eric Vittinghoff, Penny Sharp, and Mary A. Whooley. "Quality-of-Life and Depressive Symptoms in Postmenopausal Women after Receiving Hormone Therapy: Results from the Heart and Estrogen/Progestin Replacement Study (HERS) Trial." *Journal of the American Medical Association* 287, no. 5 (February 6, 2002), <http://jama.ama-assn.org/issues/v287n5/rfull/joc10108.html#aainfo> (accessed January 4, 2004).
- P:** (Hlatky et al. 2002)
- R:** Hlatky, Mark A., Derek Boothroyd, Eric Vittinghoff, Penny Sharp, and Mary A. Whooley. 2002. Quality-of-life and depressive symptoms in postmenopausal women after receiving hormone therapy: Results from the Heart and Estrogen/Progestin Replacement Study (HERS) trial. *Journal of the American Medical Association* 287, no. 5 (February 6), <http://jama.ama-assn.org/issues/v287n5/rfull/joc10108.html#aainfo> (accessed January 7, 2004).

### Popular Magazine Article

- N:** 29. Steve Martin, "Sports-Interview Shocker," *New Yorker*, May 6, 2002, 84.
- B:** Martin, Steve. "Sports-Interview Shocker." *New Yorker*, May 6, 2002.
- P:** (Martin 2002, 84)
- R:** Martin, Steve. 2002. Sports-interview shocker. *New Yorker*, May 6.

### Newspaper Article

Newspaper articles may be cited in running text ("As William Niederkorn noted in a *New York Times* article on June 20, 2002,...") instead of in a note or a parenthetical citation, and they are commonly omitted from a bibliography or reference list as well. The following examples show the more formal versions of the citations.

- N:** 10. William S. Niederkorn, "A Scholar Recants on His 'Shakespeare' Discovery," *New York Times*, June 20, 2002, Arts section, Midwest edition.

- B:** Niederkorn, William S. "A Scholar Recants on His 'Shakespeare' Discovery." *New York Times*, June 20, 2002, Arts section, Midwest edition.
- P:** (Niederkorn 2002)
- R:** Niederkorn, William S. 2002. A scholar recants on his "Shakespeare" discovery. *New York Times*, June 20, Arts section, Midwest edition.

### Book Review

- N:** 1. James Gorman, "Endangered Species," review of *The Last American Man*, by Elizabeth Gilbert, *New York Times Book Review*, June 2, 2002, 16.
- B:** Gorman, James. "Endangered Species." Review of *The Last American Man*, by Elizabeth Gilbert. *New York Times Book Review*, June 2, 2002.
- P:** (Gorman 2002, 16)
- R:** Gorman, James. 2002. Endangered species. Review of *The last American man*, by Elizabeth Gilbert. *New York Times Book Review*, June 2.

### Thesis or Dissertation

- N:** 22. M. Amundin, "Click Repetition Rate Patterns in Communicative Sounds from the Harbour Porpoise, *Phocoena phocoena*" (PhD diss., Stockholm University, 1991), 22–29, 35.
- B:** Amundin, M. "Click Repetition Rate Patterns in Communicative Sounds from the Harbour Porpoise, *Phocoena phocoena*." PhD diss., Stockholm University, 1991.
- P:** (Amundin 1991, 22–29, 35)
- R:** Amundin, M. 1991. Click repetition rate patterns in communicative sounds from the harbour porpoise, *Phocoena phocoena*. PhD diss., Stockholm University.

### Paper Presented at a Meeting or Conference

- N:** 13. Brian Doyle, "Howling Like Dogs: Metaphorical Language in Psalm 59" (paper presented at the annual international meeting for the Society of Biblical Literature, Berlin, Germany, June 19–22, 2002).
- B:** Doyle, Brian. "Howling Like Dogs: Metaphorical Language in Psalm 59." Paper presented at the annual international meeting for the Society of Biblical Literature, Berlin, Germany, June 19–22, 2002.
- P:** (Doyle 2002)
- R:** Doyle, Brian. 2002. Howling like dogs: Metaphorical language in Psalm 59. Paper presented at the annual international meeting for the Society of Biblical Literature, June 19–22, in Berlin, Germany.

### Web Site

Web sites may be cited in running text ("On its Web site, the Evanston Public Library Board of Trustees states...") instead of in a parenthetical citation, and they are commonly omitted from a bibliography or reference list as well. The following examples show the more formal versions of the citations.

- N:** 11. Evanston Public Library Board of Trustees, "Evanston Public Library Strategic Plan, 2000–2010: A Decade of Outreach," Evanston Public Library, <http://www.epl.org/library/strategic-plan-00.html> (accessed June 1, 2005).
- B:** Evanston Public Library Board of Trustees. "Evanston Public Library Strategic Plan, 2000–2010: A Decade of Outreach." Evanston Public Library. <http://www.epl.org/library/strategic-plan-00.html> (accessed June 1, 2005).
- P:** (Evanston Public Library Board of Trustees)
- R:** Evanston Public Library Board of Trustees. Evanston Public Library strategic plan, 2000–2010: A decade of outreach. Evanston Public Library. <http://www.epl.org/library/strategic-plan-00.html> (accessed June 1, 2005).

## Weblog Entry or Comment

Weblog (i.e. blog) entries or comments may be cited in running text (“In a comment posted to the Becker-Posner Blog on March 6, 2006, Peter Pearson noted . . .”) instead of in a note or a parenthetical citation, and they are commonly omitted from a bibliography or reference list as well. The following examples show the more formal versions of the citations.

- N:** 8. Peter Pearson, comment on “The New American Dilemma: Illegal Immigration,” The Becker-Posner Blog, comment posted March 6, 2006, [http://www.becker-posner-blog.com/archives/2006/03/the\\_new\\_america.html#c080052](http://www.becker-posner-blog.com/archives/2006/03/the_new_america.html#c080052) (accessed March 28, 2006).
- B:** Becker-Posner Blog, The. <http://www.becker-posner-blog.com/> (accessed March 28, 2006).
- P:** (Peter Pearson, The Becker-Posner Blog, comment posted March 6, 2006)
- R:** Becker-Posner blog, The. <http://www.becker-posner-blog.com/> (accessed March 28, 2006).

## E-mail Message

E-mail messages may be cited in running text (“In an e-mail message to the author on October 31, 2005, John Doe revealed . . .”) instead of in a note or a parenthetical citation, and they are rarely listed in a bibliography or reference list. The following example shows the more formal version of a note.

- N:** 2. John Doe, e-mail message to author, October 31, 2005.

## Item in Online Database

Journal articles published in online databases should be cited as shown above, under “Article in an online journal.”

- N:** 7. Pliny the Elder, *The Natural History*, ed. John Bostock and H. T. Riley, in the Perseus Digital Library, <http://www.perseus.tufts.edu/cgi-bin/ptext?lookup=Plin.+Nat.+1.dedication> (accessed November 17, 2005).
- B:** Perseus Digital Library. <http://www.perseus.tufts.edu/> (accessed November 17, 2005).
- P:** (Pliny the Elder, Perseus Digital Library)
- R:** Perseus Digital Library. <http://www.perseus.tufts.edu/> (accessed November 17, 2005).

