Faculty, staff, or retirees (as the Proxy Grantor) may grant proxy–borrowing privileges to University students or research assistants (as the Proxy Patron).

All parties must have a valid University One Card ID.
Proxy Patrons may retrieve and recall materials for the Proxy Grantor.
Reserve and media materials are exempt from proxy recalls.
The term for proxy privileges for an undergraduate student is the current semester.
The term for proxy privileges for graduate students is the academic year.
Library notices will be sent to the Proxy Grantor
Proxy Patron Program: https://lib.uconn.edu/services/borrowing/proxy-patron-program/

Permission Information:

Name of Proxy Patron: ____________________________ NetID of Proxy Patron: ________________
(This person has permission to charge materials by proxy)

Permission is granted for _______________semester ending _________________.

Name of Proxy Grantor: ________________________________ Department:____________

NetID of Proxy Grantor: ________________

Telephone Number: ________________ E-Mail: ____________________________ U-Box:________
(Please use your UCONN.EDU address)

Signature of Proxy Grantor: ________________________________

Proxy grantor’s status: _____ Faculty _____ Staff _____ Retiree _____ Other

Approved by: ______________________ Date: ______________________
Comments: ________________________________

(Rev. 01/13/2020 PB)